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## Minutes of BOS meeting held on 16.7.21, Department of Microbiology, FAHS

An ordinary meeting of Board of Studies, Department of Microbiology was held on 16.7.21 at 2.30pmin Dean office, C Block ,SGTU .  
Following members were present :

S.no.	Name of the Member	Department	Designation
1	Prof. QMR Haque	Head, Department of Biosciences, JMI University	Member (External) present online
2	Prof. M. Ejaz. Hussain	Dean FAHS	Chairman/Dean
3	Dr. Komi Kalpana	Associate Professor, Dept. of Nutrition	Member (Internal SGTU)
4	Dr. Upasana Sarma	Assistant Professor (Batch In charge, Microbiology)	Member
5	Dr. Sunita Sheoran	Assistant Professor, Dept of Microbiology	Member (co-opted)
6	Dr. Swati Singh	Assistant Professor, Dept of MLT	Member (co-opted)

Prof. S.K.Bansal - Member (Internal SGTU) could not attend, however he had given his consent to hold the meeting).

- Prof. M. Ejaz. Hussain, Dean, FAHS welcomed all the members of BOS

### AGENDA ITEM NO. 01:

*Approval of the new syllabus of PG course w.e.f. 2020-21.*

- Prof. M. Ejaz. Hussain, Dean, FAHS apprised committee members about the introduction of a new PG course namely Molecular biology and molecular diagnostics, its syllabus and scheme of examination in brief in 20-21. In view of the rising demand of diagnostic skill based course (ongoing Covid 19 pandemic), the department has planned to start this new course aimed at garnering interest of students to gain knowledge of both basic laboratory techniques as well as molecular techniques which is the need of the hour.
- The new curriculum of Molecular biology and molecular diagnostics was discussed in detail in the meeting – Dr. Swati Singh, course incharge, explained all details to our external and internal members and suggestions given were well taken by all members to be incorporated.

### AGENDA ITEM NO. 02:

*Approval of Syllabus of Phd course work (Microbiology)*

- Dr. Upasana Sarma, briefly explained introduction of Phd course work material "Applied Microbial Biotechnology" to all members which was passed without any changes to be incorporated.

  
**Registrar**  
SGT University  
Budhera, Gurugram

**Registrar**  
SGT  




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- She also explained the contents of the value added course "Microbes in everyday life" (Credit 1) to be offered in even semester to other faculty students, in detail and it was passed without any changes. The course instructor is Dr. Upasana Sarma herself.

**AGENDA ITEM NO. 03:**

**Approval of the panel of examiners for UG and PG for even semester end term examination.**

The committee approved the panel of examiner for all B.Sc. and M.Sc. programme in Microbiology for even semester examination 2020-21.

**AGENDA ITEM NO. 04:**

**Any other items**

Meeting ended at 3.30PM with thanks to Chair.  
Minutes recorded by:

Dr. Upasana Sarma , HOD, Microbiology

  
Prof. M. Ejaz Hussain  
Dean DEAN  
Faculty of Allied Health Sciences  
SGT University, Gurugram

  
Registrar  
SGT University  
Budhera: Gurugram