

Meeting of Board of Studies  
Faculty of Hotel & Tourism Management

Date: 12 June 2019

Venue: SGT University, A-Block

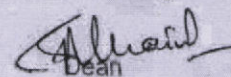
Agenda of the Meeting

Seeking approval for the implementation of the following syllabus listed below from the Academic Year 2019 – 20.

Item No.	Item
1.	To Confirm the minutes of the Board of Studies meeting held on 03 <sup>rd</sup> March 2018
2.	To report the action taken, where necessary, on the various decisions taken by the BOS in its 07 <sup>th</sup> meeting held on 03 <sup>rd</sup> March 2018
3.	<ul style="list-style-type: none"><li>• Implementation of New Curriculum under CBCS UGC Specified UG Programme curriculum.<ul style="list-style-type: none"><li>a) Bachelor of Hotel Management – 4 years (Batch 2019 – 23).</li><li>b) B.Sc. (Hospitality Administration) – 3 years (Batch 2019 – 22).</li></ul></li><li>a. Ordinance and Scheme of Examination</li><li>b. Course Curriculum</li></ul>
4.	<ul style="list-style-type: none"><li>• Curriculum of One year Diploma programme: Diploma in Aviation, Hospitality and Customer Service Regular New Programme from 2019-20 session</li></ul>
5.	Master of hotel Management – 2 years (Batch 2019 – 21) Course Structure Redesigning and Credit Modification
6.	Discussion and approval for the modification in the Evaluation scheme and Credit structure of upcoming semester of 4 Yrs BHM (2016-20)
7.	Discussion and approval of the list of Examiners for the Term End Examinations.
8.	Any other item with the permission of chair person.

Dean

Faculty of Hotel and Tourism  
Management



Dean  
Faculty of Hotel Management  
SGT University  
Budhera, Gurugram



Registrar  
SGT University  
Budhera, Gurugram



**Discussion points:**

1. Entire Ordinance, Course curriculum and Examination discussed.
2. Suggestions given by the members were incorporated.

**Agenda 5. Master of Hotel Management – 2 years (Batch 2019 – 21)  
Course Structure Redesigning and Credit Modification**

1. Evaluation scheme and credit structure of 2018-20 modified as per the guidelines. Modified scheme will be implemented from 2019-21 as no admission happened in 2018-20.
2. Encouraging UG in HM as entry qualification for admission in MHM

**Agenda 6. Discussion and approval for the modification in weightage (L, T, P) (7<sup>th</sup>) Semester of 4 Yrs BHM (2016-20) Batch.**

**Discussions Points:**

Disparity is observed in the missing component (Practical) of Core Papers of 7<sup>th</sup> Semester of the current 4 Yrs BHM (2016-20) Batch.

Approval may please be given to remove the discrepancy by adding Practical component in Core Papers with same Coding with division of marking 50 & 50 thus keeping total marks as same i.e. 100 marks (Details are enclosed in Annexure-I).

The same marks will be now divided into Theory Paper and Practical Paper.

This arrangement is not going to affect the coding, subject name and marking of the existing scheme.

1. All the tutorial credit will be shifted to the practical as there is no any need to tutorial
2. Students will choose 03 papers out of 09 offered by the Faculty of Hotel & Tourism Management.
3. Distribution of marks Theory and Practical will be 50 & 50 respectively.
4. For the Theory 40 marks should be External exams and 10 marks should be for Internal Exams (As the distribution of marks for the said batch is 80% for external and 20% for internal).
5. For Practical 50 marks for External Exams.

**Agenda 7. Discussion and approval of the list of Examiners for the Term End Examinations.**

**Discussions Points:**

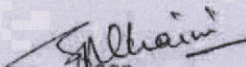
- a) Recommendation of the list of examiners to the controller of examinations.

After detailed discussion, the board has approved the list of examiners and it has been decided that the list will be sent to the Controller of Examination in the sealed envelope under the signature of the Dean for its final approval from the honorable Vice Chancellor of SGT University along with the copy of the minutes of this BOS meeting.

**Agenda 9. Any other item with the permission of chair person.**

**Discussions Points:**

- Request of Ms. Ambika C. Nair, Who was student of Ph.D., Reg. ID 17071100 for transferring to Faculty of Commerce and Management can be considered as no Ph.D. holder is available in FHTM. Co Supervisor can be from FHTM. Approval from the appropriate body can be taken.
- 3 years B.Sc. in Aviation and Hospitality can be explored.
- New Specialization in MHM Programme can be explored.

  
Dean

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