

Meeting of Board of Studies
Faculty of Hotel & Tourism Management

Date: 03rd March 2018

Venue: SGT University, A-Block

Agenda of the Meeting

Item No.	Item
1.	To Confirm the minutes of the Board of Studies meeting held on January 25 th 2017
2.	To report the action taken, where necessary, on the various decisions taken by the BOS in its 06 th meeting held on January 25 th 2017
3.	Introduction and Approval of B.Sc. In Hospitality Administration – 3 Yrs B.Sc. a. Ordinance and Scheme of Examination b. Course Curriculum
4.	Discussion and approval for the modification in the course curriculum of Bachelors in Hotel Management – 4 Yrs BHM (2018-22)
5.	Discussion and approval for the modification in the course curriculum of Masters in Hotel Management – 2 Yrs MHM (2018-20)
6.	Review and alteration in the semester subject of Existing BHM Programme 2017-2021 – scheme proposal and discussions. a) Proposal for Shifting III Sem Industrial Training to IV Sem and IV sem Theory paper to III sem.
7.	Discussion and approval of the list of Examiners for the Term End Examinations. .
8.	Any other item with the permission of chair person.


Registrar
SGT University
Budhera, Gurugram


Dean
Faculty of Hotel Management
SGT University
Budhera, Gurgaon

**MINUTES OF MEETING OF BOARD OF STUDIES OF THE FACULTY OF
HOTEL AND TOURISM MANAGEMENT OF SGT UNIVERSITY, CHANDU
BUDHERA HELD ON 3RD MARCH 2018 AT 11:00 AM IN CONFERENCE
HALL OF THE UNIVERSITY.**

The following members were present.

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|------------------------|---|-----------------|
| 1. Mr. Amit Bhatnagar | : | Chairperson |
| 2. Mr. Mukesh Singhal | : | External Member |
| 3. Mr. Ashok Panchal | : | Member |
| 4. Mr. B L Punjabi | : | Member |
| 5. Ms. Ambika C. Nair | : | Member |
| 6. Mr. Harsh Upreti | : | Member |
| 7. Mr. Satish Kumar | : | Member |
| 8. Dr. Astha Chaudhary | : | Member |

At the outset, the Chairman welcomed the Members for attending the 07th meeting of the Board of Studies. The Chairman further expressed special thanks to Mr. Mukesh Singhal for sparing the time from their busy schedule to attend the meeting.

Agenda 1. To Confirm the minutes of 6th Board of Studies meeting held on 25th January 2017.

The Board considered and confirmed the minutes of its 06th meeting held on 25th January 2017.

Agenda 2. To report the action taken, where necessary, on the various decisions taken by the BOS in its 06th meeting held on January 25th 2017

The Board noted the action taken, where necessary, on the various decisions taken in its 6th meeting held on 25th January 2017. The Board also expressed its satisfaction on the action taken report on the various decisions taken in its 6th meeting held on 25th January 2017

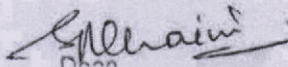
Agenda 3. Introduction and Approval of B.Sc. In Hospitality Administration – 3 Yrs B.Sc.

- Ordinance and Scheme of Examination
- Course Curriculum

Discussion points:

- Age limit for the course
- Time duration of the course is fixed.
- Bifurcation of marks specified for all the courses.
- Entire Ordinance, Course curriculum and Examination discussed.


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5. Functional English should incorporate script used in Hotels and tourism environment.
6. Sales and Marketing, Event Management and Retail Management may be offered as an electives.
7. Emphasis on Guest lecture and Industry Interaction on specialized topics and Latest trends.
8. Kitchen stewarding may be added as a part of food production management.

After detailed deliberations the Syllabi, Scheme of Examination and Course Ordinances were approved with the recommendation to refer the same to the Academic Council for Consideration and approval.

Agenda 4. Discussion and approval for the modification in the course curriculum of Bachelors in Hotel Management – 4 Yrs BHM (2018-22)

- a. Ordinance and Scheme of Examination
- b. Course curriculum

Discussion points:

1. Age limit for the course.
2. Time duration of the course is fixed.
3. Bifurcation of marks specified for all the courses.
4. Entire Ordinance, Course curriculum and Examination discussed.
5. Functional English should incorporate script used in Hotels and tourism environment.
6. Emphasis on Guest lecture and Industry Interaction on specialized topics and Latest trends.
7. Kitchen stewarding may be added as a part of food production management.

After detailed deliberations the Syllabi, Scheme of Examination and Course Ordinances were approved with the recommendation to refer the same to the Academic Council for Consideration and approval.

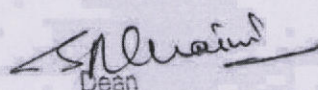
Agenda 5. Discussion and approval for the modification in the course curriculum of Masters in Hotel Management – 2 Yrs MHM (2018-20)

- a. Ordinance and Scheme of Examination
- b. Course curriculum

Discussion points:

1. Industrial training to be incorporated
2. Core hospitality subject except culinary added into the programme
3. Entire Ordinance, Course curriculum and Examination discussed.


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Agenda 6: Review and alteration in semester subject of Existing BHM Program 2017-2021 – scheme proposal and discussions.

- a) Proposal for Shifting III Semester Industrial Training to IV Semester and IV semester theory paper into III semester curriculum.

Discussions Points:

1. Proposal for Shifting III Semester Industrial Training to IV Semester and IV semester theory paper in III Semester is duly approved with the recommendation to refer the same to the Academic Council for Consideration and approval.

Agenda 7 : Discussion and approval of the list of Examiners for the Term End Examinations.

Discussions Points:

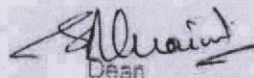
- a) Recommendation of the list of examiners to the controller of examinations.
- b) Qualification and experience of the Examiners.

After detailed discussion, the board has approved the list of examiners and it has been decided that the list will be sent to the Controller of Examination in the sealed envelope under the signature of the Dean for its final approval from the honorable Vice Chancellor of SGT University along with the copy of the minutes of this BOS meeting.

Agenda 08:- Any other item with the permission of chair person.

Discussions Points:

The Nomenclature of the three and four year program stands revised with different program codes keeping in view the clarity of subjects on mark sheet and integration of classes as and when needed till the duration of the course.



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